



Research Administration Fact Sheet

Legal Name

Address:

Massachusetts Eye and Ear Infirmiry

243 Charles Street
Boston, MA 02114-3002

Email:

research_administration@meei.harvard.edu

General

Type of Applicant:

Non-Profit with 501C IRS Status (Other than Institution of Higher Education) Organization

Component Code:

30 – Hospital

Congressional District:

MA-008

Zip +4:

02114-3002

Identification Numbers

Entity Identification Number (PHS):

1042103591A1

Employer Identification Number (Tax ID):

04-2103591

Human Subject Assurance Number:

FWA00006221

Animal Welfare Assurance Number:

A-3332-01

DUNS:

073825945

CAGE Code:

4F602

Institutional Profile (IPF Number):

4905801

Indirect Costs (IDC/Facilities and Administrative (F&A) Costs:Administrative (F&A) Costs

All proposal budgets regardless of sponsor must include IDC/F&A costs unless unallowable by the sponsor. The federal DHHS rate is based on Modified Total Direct Costs (MTDC)*as follows:

PRED. FY16 – FY18 (10/01/2015 – 09/30/2016)	67%
PRED. FY17 – FY18 (10/01/2016 – 09/30/2018)	70%
PROV. FY19 – FY20 (10/01/2018 – 09/30/2020)	70%

Federal Training Grants/Research Career Awards:

8% MTDC

Foundations:

DHHS rate or as published by foundation

Industry Clinical Trials:

30% Total Direct Costs (TDC)

Industry/Bench research:

DHHS rate

Please note: Any other rates must be negotiated with VP for Research & Academic Affairs

**MTDC: Total Direct Costs (TDC) minus equipment (> \$5000) subcontract costs over \$25,000 for each subcontract included, alterations and renovations, patient care costs, and student support costs and/or tuition remission.*

Fringe Benefit Rates:

Professionals:

FIXED FY16 – FY17 (10/01/2015 – 09/30/2017) **35.00%**

FIXED FY18 (10/01/2017 – 09/30/2018) **35.70%**

PROV. FY19 – FY20 (10/01/2018 – 09/30/2020) **35.90%**

Research Fellows:

FIXED FY16 (10/01/2015 – 09/30/2016) **23.50%**

FIXED FY17 (10/01/2016 – 09/30/2017) **25.00%**

FIXED FY18 (10/01/2017 – 09/30/2018) **22.00%**

PROV. FY19 – FY20 (10/01/2018 – 09/30/2020) **23.30%**

Temporary/Part-Time Employees:

FIXED FY16 (10/01/2015 – 09/30/2016) **8.50%**

FIXED FY17 (10/01/2016 – 09/30/2017) **9.00%**

FIXED FY18 (10/1/2017 – 09/30/2018) **12.00%**

PROV. FY19 – FY20 (10/01/2018 – 09/30/2020) **10.30%**

Cognizant Federal Agency:

DHHS Rate Agreement Date:

09/28/2018

Name:

Darryl W. Mayes

Phone:

212-264-2069



Office of Research Administration

Location:
325 Cambridge Street, 6th Floor
Boston, MA 02114

Administrative Official and Official Signing for Applicant Organization:

Eleni Ryals Director, Research Administration	Phone: 617-673-3009 Email: research_administration@meei.harvard.edu
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Face Page "Person to be contacted" and Authorized Representative

Authorized Signatories:

Kristen Kirk-Paladino Manager, Research Administration 325 Cambridge Street Boston, MA 02114-3002	Phone: 617-573-6466 Fax: 617-573-6923 Email: research_administration@meei.harvard.edu
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Donna-Marie Rios Manager, Research Administration 325 Cambridge Street Boston, MA 02114-3002	Phone: 617-573-6961 Fax: 617-573-6923 Email: research_administration@meei.harvard.edu
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Alternate(s):

Dianna Sands Senior Integrated Grant Administrator 325 Cambridge Street Boston, MA 02114-3002	Phone: 617-573-3765 Fax: 617-573-6923 Email: research_administration@meei.harvard.edu
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Authorized Financial Official

Finance Signatory:

Susan Horton Director, Research Finance Partners Healthcare 399 Revolution Drive, Suite 745 Somerville, MA 02145	Phone: 857-282-1774 Email: research_administration@meei.harvard.edu
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Sponsor Payments:

Remit to:
Post Office Remittance Address:

**MEEI Research
Bank of America, N.A.
P. O. Box 412356
Boston, MA 02241-2356
United States**

Overnight Mail:

**Bank of America Lockbox Services
MEEI Research 412356
MA5-527-02-07
2 Morrissey Blvd.
Dorchester, MA 02125**

Questions regarding billing:

**Angie Cheng at 857-282-1767 or email
PHSINVOICE@PARTNERS.ORG**

Subrecipient Invoices (incoming):

MEESUBINVOICES@PARTNERS.ORG

Outgoing Invoices:

PHSINVOICE@PARTNERS.ORG