



Research Administration Fact Sheet

Legal Name

Address: **Schepens Eye Research Institute**
20 Staniford Street
Boston, MA 02114-2508
Telephone: **617-912-2568**
Fax: **617-912-0116**
Email: **research_administration@meei.harvard.edu**

General

Type of Applicant: **Non-Profit with 501C IRS Status (Other than Institution of Higher Education) Organization**
Component Code: **30 – Hospital**
Congressional District: **MA-008**
Zip +4: **02114-2508**

Identification Numbers

Entity Identification Number (PHS): **1042129889A1**
Employer Identification Number (Tax ID): **04-2129889**
Human Subject Assurance Number: **FWA00006221**
Animal Welfare Assurance Number: **A-3177-01**
DUNS: **073826000**
CAGE Code: **INUK9**
Institutional Profile (IPF Number): **6948301**

Indirect Costs (IDC/Facilities and Administrative (F&A) Costs:Administrative (F&A) Costs

All proposal budgets regardless of sponsor must include IDC/F&A costs unless unallowable by the sponsor. The federal DHHS rate is based on Modified Total Direct Costs (MTDC)*as follows:

PRED. FY16 – FY18 (10/01/2015 – 09/30/2018)	97%
PROV. FY19 – FY20 (10/01/2018 – 09/30/2020)	97%

Federal Training Grants/Research Career Awards: **8% MTDC**
Foundations: **DHHS rate or as published by foundation**
Industry Clinical Trials: **30% Total Direct Costs (TDC)**
Industry/Bench research: **DHHS rate**

Please note: Any other rates must be negotiated with VP for Research & Academic Affairs

**MTDC: Total Direct Costs (TDC) minus equipment (> \$5000) subcontract costs over \$25,000 for each subcontract included, alterations and renovations, patient care costs, and student support costs and/or tuition remission.*

Fringe Benefit Rates:

Professionals:

FIXED FY16 – FY17 (10/01/2015 – 09/30/2017)	35.00%
FIXED FY18 (10/01/2017 – 09/30/2018)	35.70%
PROV. FY19 – FY20 (10/01/2018 – 09/30/2020)	35.90%

Research Fellows:

FIXED FY16 (10/01/2015 – 09/30/2016)	23.50%
FIXED FY17 (10/01/2016 – 09/30/2017)	25.00%
FIXED FY18 (10/01/2017 – 09/30/2018)	22.00%
PROV. FY19 – FY20 (10/01/2018 – 09/30/2020)	23.30%

Temporary/Part-Time Employees:

FIXED FY16 (10/01/2015 – 09/30/2016)	8.50%
FIXED FY17 (10/01/2016 – 09/30/2017)	9.00%
FIXED FY18 (10/1/2017 – 09/30/2018)	12.00%
PROV. FY19 – FY20 (10/01/2018 – 09/30/2020)	10.30%

Cognizant Federal Agency:

DHHS Rate Agreement Date: **09/28/2018**
Name: **Darryl W. Mayes**
Phone: **212-264-2069**



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Office of Research Administration

Location:
325 Cambridge Street, 6th Floor
Boston, MA 02114

Administrative Official and Official Signing for Applicant Organization:

Eleni Ryals Phone: 617-673-3009
Director, Research Administration Email: research_administration@meei.harvard.edu

Face Page “Person to be contacted” and Authorized Representative

Authorized Signatories:

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Alternate(s):

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Authorized Financial Official

Finance Signatory:

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Director, Research Finance Email: research_administration@meei.harvard.edu
Partners Healthcare
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Somerville, MA 02145

Sponsor Payments:

Remit to:
Post Office Remittance Address:

**SERI Research
Bank of America, N.A.
P. O. Box 412360
Boston, MA 02241-2360
United States**

Overnight Mail:

**Bank of America Lockbox Services
SERI Research 412360
MA5-527-02-07
2 Morrissey Blvd.
Dorchester, MA 02125**

Questions regarding billing:

**Angie Cheng at 857-282-1767 or email
PHSINVOICE@PARTNERS.ORG**

Subrecipient Invoices (incoming):

MEESUBINVOICES@PARTNERS.ORG

Outgoing Invoices:

PHSINVOICE@PARTNERS.ORG